

HUMAN RESOURCE SERVICES PVT LTD



Introduction

We are extensively accredited by all our clients for rendering the specialised security services and staffing services in Pune.

Mission

Our mission and values will always go the extra mile in dealing with people, whether they are members of the public, customers, our supervisors or employees. We will endeavor to obtain management consensus on important issues, especially those that affect our customers and employees



Our motive is not just serve but to give quality services. - We believe in client and employee satisfaction, both. - A happy employee will give the best service to the client. - We make sure we give salary with legal compliance including all the benefits to the employees before 5th of every month. - We are fair and ethical in all activities.

- We deliver more than we promise.

Why Seven Seas ?

Our Vision

"To be recognized as the most professional, ethical and highest quality Security Company in the Industry."





- Kanifnath Tambore Field Officer
- operations@sevenseashr.co.in,
- 8888425782
- Laxman Mhaske– Training Manager
- operations@sevenseashr.co.in, 7775042330 **Rafiq Shaikh – Area Officer**
- rafig@sevenseashr.co.in, 7276056642
- **Rohan Ravindra Poman Director** _
 - rohan@sevenseashr.co.in, 9881710007
- **Ravindra Shivaji Poman Managing Director**
 - ravindra.poman@sevenseashr.co.in, 9577700009

ESCALATION MATRIX

Our Services



Specialized Security





Soft Services

HOUSEKEEPING / OFFICE STAFF





Production Support Services

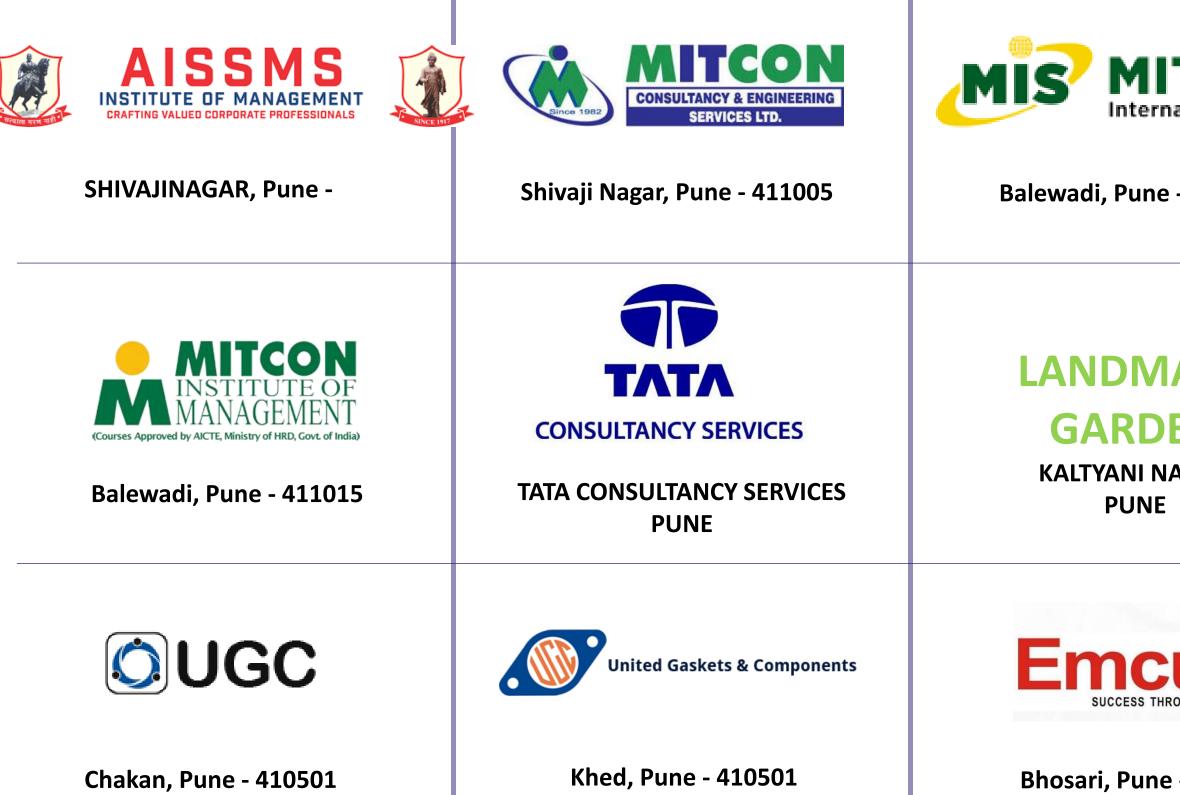


Bouncers

Attendants & Staff

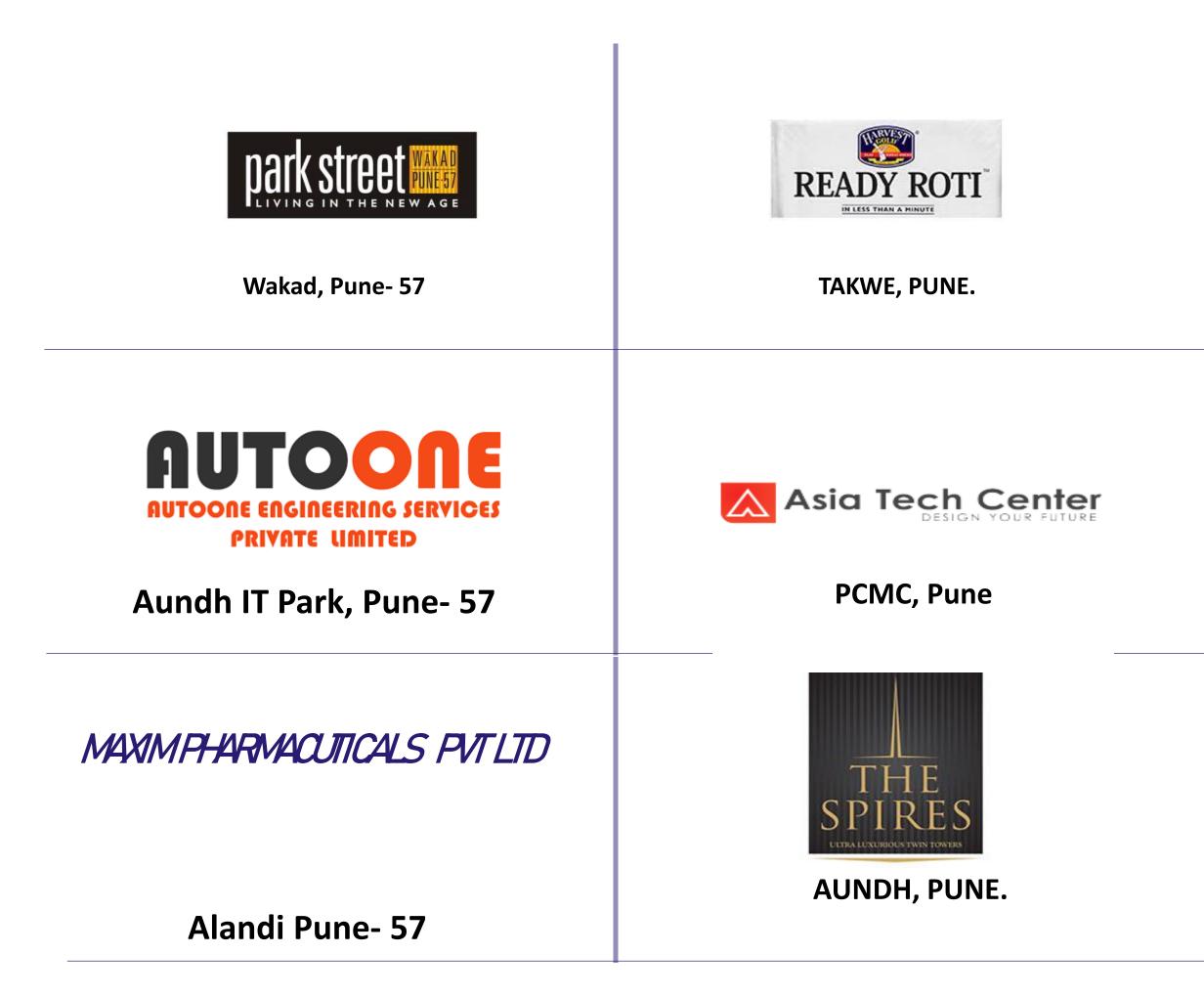
ERT/ Fire Marshal

Top Deployments - Clients



TCON ational School	Agriculture CollegeShivajinagar, Pune - 411005
ARK EN AGAR	Chakan, Pune - 410501
	VISSKAN
e - 411018	Nigdi , Pune -411045

SAINT-GOBAIN Chakan, Pune-410201	Emcure PHARMACEUTICALS LTD. Pimpri Chinchwad, Pune - 411035	SB ROAD, Pune – 411001	Worldwide Manufacturers of Gas, Welding, Cutting, & Positioning Solutions Alandi Fata, Pune - 410501
Integrifiedical Saswad,Pune - <u>412301</u>	BARMACEUTICALS Sanganwadi, Pune - 411001	BEKAERT better together Viman Nagar, Pune - 411014	Shivajinagar, Pune - 411004
Boat Club Road, Pune-411001	DSSK G R O U P Pune-B'lore Highway, Pune, 411033	CSPL Bhosari, Pune	Pimpri, Pune-18.





Shivajinagar, Pune



Baner, Pune



BHOSARI, PUNE.





Autodeco Components Pvt. Ltd

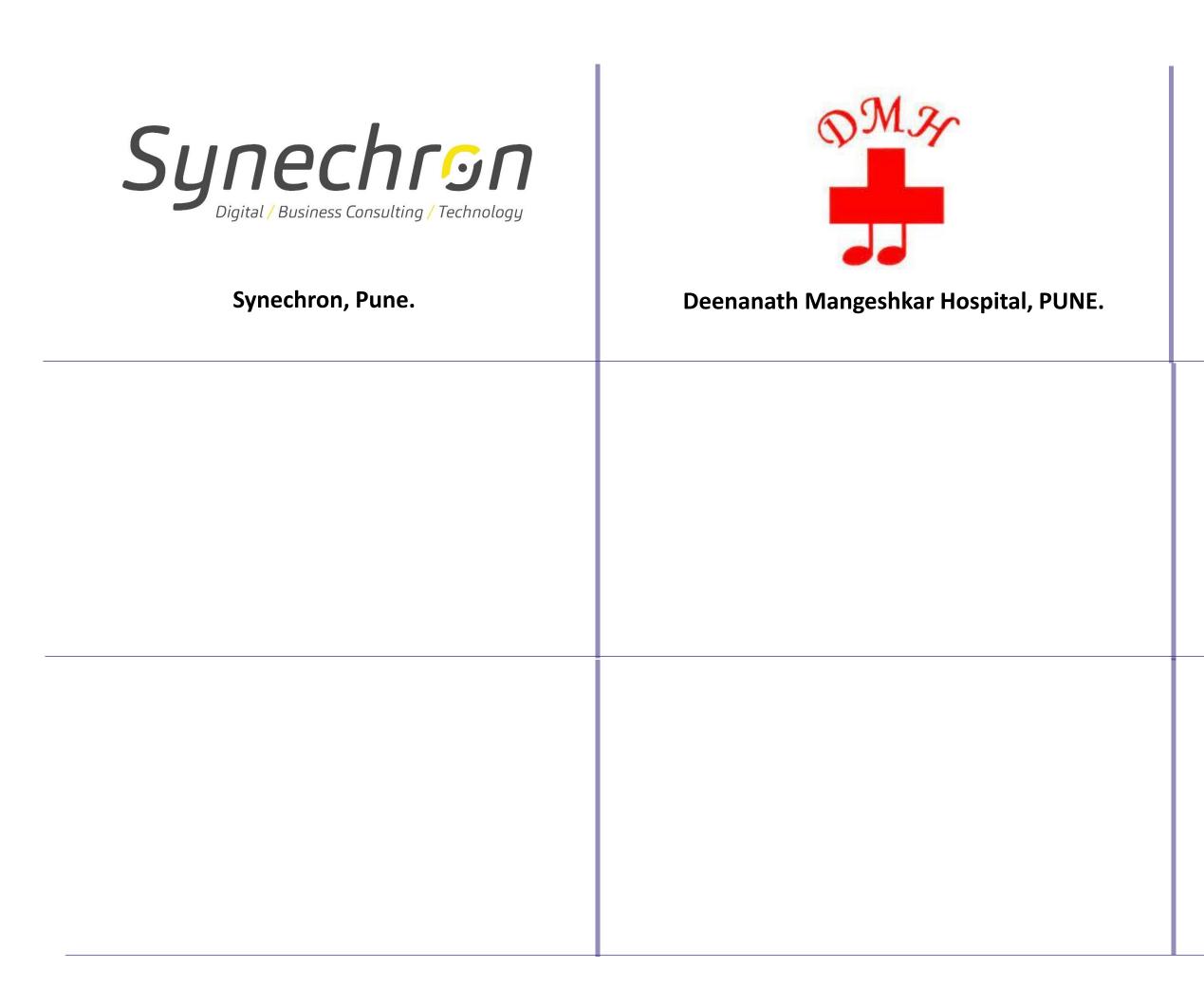
Shivre and Satara.



Aundh, Pune.



Kothrud, Pune.





Amar Serenity, Pashan



Specialized Security

Seven Seas HR Services Pvt Ltd provide the diligent security services in the industry. We are committed to bring excellence in our services through our trained professionals. There are certain criteria that are being followed before the appointment of the guards in our skilled team. On the basis of physical, educational and medical competencies, the security personnel are trained to handle security and vigilance responsibilities.

Security Services







Security Services





Security Services





Soft Services housekeeping / office staff



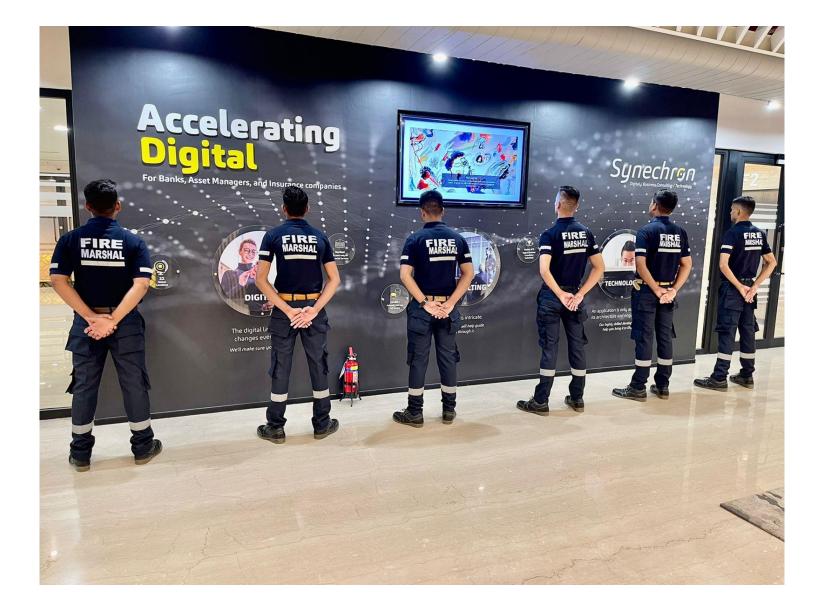
ERT Services

Fire Marshals



unect

Fire Marshal





Service Standards HOUSEKEEPING

Basic Standard

Maintain at all times in good condition – office areas, service areas, public areas, utility areas, fire exits, stairways, basements , goods lifts , basement car parking and external side entrances.

Prestige Standard

High standard of cleanliness and appearance at all times – VIP meeting/ board rooms, VIP Pantry, Reception areas, Top Management floors etc.

Hygiene Standard

Areas where a high hygiene standard is mandatory – toilets, kitchens, cafeteria, pantry, vending areas, first aid rooms. Waste bins, hidden surfaces, hinges, underside of workstations etc. to be maintained free of dirt, stains, waste matter, watermarks and scale using

appropriate cleaning and sanitizing materials

Types of Cleaning HOUSEKEEPING

Routine Cleaning

Cleaning tasks to ensure that offices, toilets, meeting areas, public areas & all other routine work areas, furniture & floor spaces are maintained to a high level of general cleanliness and remain presentable and fit for their intended purpose

Reactive Cleaning

Reactive service to maintain full & safe use of facilities – Response to spillages, replenishing consumables & monitoring the cleanliness of all sanitary facilities

Periodic Cleaning

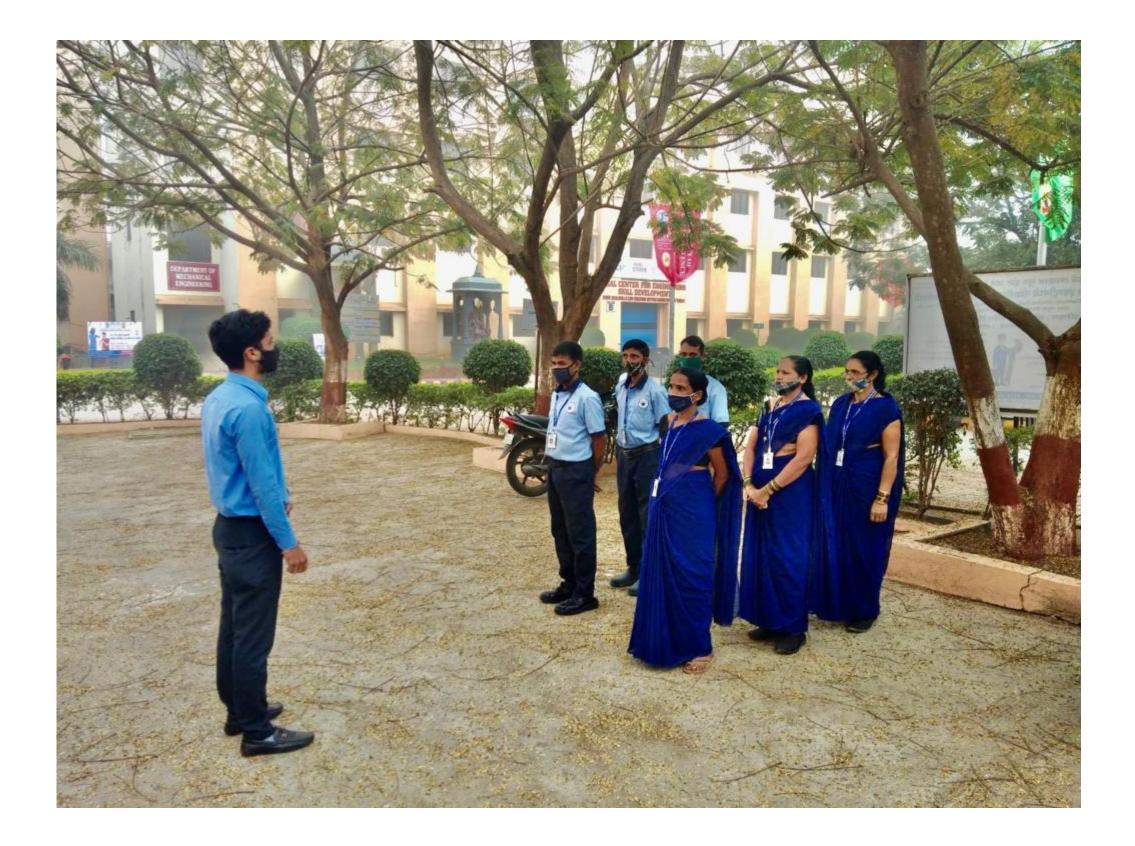
Activity includes cleaning and periodic cleaning activities of the communal & public areas and activities that require more frequent cleaning than routine cleaning including kitchens, vending points and cafeteria

Monitoring

s all deep

Monitoring on a daily basis to ensure high quality service Use of environmental friendly chemicals & consumables (MSDS adherence)

Housekeeping Services





Production Support Services

Features

- All production support & related activities in different shop • floors including assembly, packaging, warehousing & dispatch services.
- Follow quality control measures as per client • specifications.
- Close Co-ordination for high end productivity & achieve • production targets.
- The large pool of resources with different skill sets in • factory belts to support ramp up and ramp down activities effectively & quickly.
- Develop & maintain a database of trained workforce as a • buffer at all times for temporary placement.

- compliances.
- prescribed.

• Dedicated IR & Management team.

• Strict adherence to all Government Statutory norms &

Adherence to all safety norms & EHS policies as

Effective Business continuity plans.

Lowest attrition rate in the industry.

Customized training – Industry specific.

Customized contract model – staffing , service delivery

models or Turnkey models on output basis.





Our Security Services

Guarding Services

Event Security

Ex-Army Guard

Ceremonial Guard

Traffic Warden

Bouncers

Personal Body Guard

Guard cum computer operator

CCTV Installation and Operational Management by our staff

Our Facility Services

Manpower Services

Shop Floor Services

Staffing Services

Front Desk Management

House Keeping Staff

Office Associate

Pantry Associate

Chauffeur Services



Production Support – Summary of Services

 Line Operations 	- 1	ndustrial Ho
 Sequence feeding 	• [Plant Mainte
 Material handling and movement/ Receipts 		
 Assembly –offline & online 	- \	Nelding, Pair
 Offline & Sub assembly activity 		
 Packaging & Dispatch 		
 Press shop operations 	•	Fire & safet
 Paint shop & booth maintenance 	•	Staffing - N
 PDI & yard maintenance 		Welders , F
 Data entry, Logistics & Administration 		

Quality Control

ousekeeping & Electromechanical Services

enance

nting, Plumbing and Carpentry.

ety procedures.

MHE / EOT operators , Fitters , Technicians,

Fork Lift operators , etc.

Statutory Registrations

Copy of PSARA License issued by Commissioner of Police, Pune & Controlling Authority.

Certificate of Incorporation.

Copy of Shop Act License.

Certificate of Registration- GST

Employee's Provident Fund Registration.

E.S.I.C. Registration

Profession Tax Registration

Copy of Pan Card.

Copy of Tan No.

MLWF



Bouncers & Bodyguards

Our guards and bouncers are subjected to go through compulsory training. The guards are smartly uniformed, trained and well supervised. They are all well acquainted with the skills required for security and safety of assets, personnel and property. The strong physical presence, features of professionalism, reliability and integrity in their services act as an add-on services.

Our Core Business Values

Dignity, Innovation, Safety, Synergy, Transparency makes us what Seven Seas HR Services is!

Commitments

- Client Centric Approach
- 100% compliance
- Flexibility
- Committed
- Continuous Improvisation



Training

Our Training Department continuously updates our security personnel	Our contract will be
with the latest government and industry regulations. We have a defined	of us by giving two
system of selection and training. The induction training of 26 periods	notice, compensati
spread over 3 days is given to the new entrants. We also have a well-	by the defaulting p
planned training system for the existing work force which includes	the 1st of each mor
"Refresher Training" and "Need based Training".	
We also have an effective monitoring system to look after day-to-day	After negotiation/
security functions at work sites.	agreement will b
	month's time to de

n/finalization of contract a comprehensive contract be made between both the parties. We need one deploy our security of your esteemed organization, please feel free to contact the following official on their contact number mentioned, who will be happy to explain any queries on this proposal.

Our Facility Services

e on mutual consent and can be terminated by either o months' notice in writing. In the absence of prior tion of wages in lieu of notice period will be payable party. Our monthly bills will be submitted to you on onth and payments may please be cleared by the 5th of the month.

Status of the Company : PRIVATE LIMITED

Corporate Office:- Office Number #13, 3rd Floor, Krushnai Apt, Abover Sarjaa Hotel, Aundh,

Contact Details: 9881710007

Mail ID:rohan@sevenseashr.co.in / admin@sevenseashr.co.in

Website :

Contact

Us



Name of the Company: SEVEN SEAS HUMAN RESOURCE SERVICES PVT LTD

Pune - 411007.

http://www.sevenseashr.co.in/



SEVEN SEAS

HUMAN RESOURCE SERVICES PVT LTD

THANK YOU

